

Job Profile

Job Profile:	Material Handler		
Job Family:	Indirect	Sub-Family:	

Position Summary
 Maintain finished goods movement through the warehouse, and shipping orders while maintain accuracy.

- Main Accountabilities**
- The material handler will use a forklift and other powered or non-powered equipment to pull and ready product for shipment to customers or other company locations.
 - Assures accuracy of product types and quantities for the customer's purchase order.
 - Pulls and stages finished goods, and follows picking instructions for proper shipment preparation.
 - Maintains good housekeeping for assigned areas of the warehouse.
 - Communicates product shortages and product damages to the Supervisor or Assistant.

- Key Performance Indicators/Key Result Areas**
- Productivity as measured by set metrics. Accuracy as measured by customer complaints and internal audits.

- Internal & External Working Relationships**
- Have an understanding of warehouse management systems. Proven ability to work independently, and accurately.

- Job Requirements (Qualifications, Skills, Experience, Competencies)**
- Accomplished math & communication skills.
 - Must speak, read, and write English.
 - Forklift certification required.
 - Education: High School Diploma

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Position specifics / Dimension sheet

Scope	Dimension 1	Dimension 2	Dimension 3	Dimension 4

Reporting Line Supervisor	Direct reports	Number of total staff

Please provide an orgchart from the SAP Org-Manager

